

**KERALA STATE LIBRARY COUNCIL**  
**THIRUVANANTHAPURAM**

NO. F3 - 3933 / 2019

Dated 24.09.2020

**NOTIFICATION**

Sub : Certificate course in Library and Information Science examination October 2020 reg.

The Certificate in Library and Information Science (CLISc) course examination will commence on 13-10-2020 in accordance with the time table given below. Centre of the examination will be at ***Kasaragod ,Kanhangad, Kannur, Kozhikode , Malappuram, Palakkad, Alappuzha and Thiruvananthapuram.***In the Covid 19 circumstances candidates may choose the examination centre. Candidates who have satisfactorily undergone the prescribed course of studies at Institute of Library Science, Kasaragod during 2019-20, 2020-21 and failed candidates of previous examinations conducted by Kerala State Library Council (Kerala Grandhasala Sangham) are eligible to appear for the examination. The failed candidates may appear for the examination for the paper in which they have failed under new scheme. Regular candidates who have not secured minimum percentage of attendance (80%) will not be eligible to appear for the examination.

The fee for admission to the examination is as follows.

- |  |            |
|--|------------|
| 1. Regular candidates                    | - No Fee   |
| 2. Fee for one paper (failed candidates) | - Rs.25/-  |
| 3. Fee for Two papers or more            | - Rs.100/- |

The examination fee should be remitted by cash to "The Secretary, Kasaragod District Library Council, Kottacherry, P.O Kanhangad, Kasaragod - 671315. However the candidates residing outside the district shall have the options to remit the fees by the way of demand draft / Online payment through bank in favour of the Secretary, Kasaragod District Library Council payable at the SBI Hosdurg branch ( Account No. 67159246572 IFSCCode : SBIN0070402). The last date for remittance of examination fee without fine in the case of failed candidates is 03.10.2020 and with fine of Rupees 5 on 06.10.2020.

Private candidates appearing for the examination should remit the examination fee in the name of the candidates himself/herself before the last date fixed for the remittance of fee and forward the receipt of fee / demand draft along with the application in the prescribed form, which is given as appendix-I to this notification ,direct to Kasargod District Library Council on or before 06.10.2020.The regular candidates forward the application in the prescribed form, which is given as appendix-I to this notification, direct to Kasargod District Library Council on or before 03.10.2020.

Any candidate who commits or attempt to commit malpractice in the examination hall will be expelled immediately and will not be allowed to appear for any paper subsequently in the examination. Candidates are warned that they should not take into the examination hall any written or printed matter. If any candidate behaves in any unruly manner either in the examination hall or in the premises of the examination centre, where the examination is conducted he / she will be expelled from the examination by the chief Superintendent. Any candidates expelled from the examination either for malpractice or for unruly behaviour may be further debarred from appearing for subsequent examination for specified number of chances as decided later.

All candidates appearing for the examination in accordance with this notification will be deemed to have given an undertaking that they will abide by all rules now in force or those to be brought into effect hereafter in respect of the examination. Admission tickets for the examination will be issued by the Kasaragod District Library Officer before the commencement of the examination.

**CERTIFICATE COURSE IN LIBRARY AND INFORMATION SCIENCE  
EXAMINATION - OCTOBER - 2020  
TIME TABLE**

<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Subject</b>
Tuesday	13.10.2020	10.30 am-1 pm	Paper I Library Organisation and Management
Wednesday	14.10.2020	10.30 am-1 pm	Paper II Library Classification Cataloguing (Theory)
Thursday	15.10.2020	10.30 am-1 pm	Paper III Library Classification (Practice)
Friday	16.10.2020	10.30 am-1 pm	Paper IV Library Cataloguing (Practice)
Monday	19.10.2020	10.30 am-1 pm	Paper V Information Sources and services
Tuesday	20.10.2020	10.30 am-1 pm	Paper VI Basics of Information Technology (Theory)
Wednesday	21.10.2020	10.30 am-12 pm	Paper VII Basics of Information Technology (Practice)

The Basics of Information Technology (Practice - Paper VII) exam scheduled on 21.10.2020 will be conducted through online.

Sd/-  
Kerala State Library Council  
Thiruvananthapuram.

**KERALA STATE LIBRARY COUNCIL**  
**THIRUVANANTHAPURAM**

**CERTIFICATE COURSE IN LIBRARY AND INFORMATION SCIENCE EXAMINATION**  
**OCTOBER - 2020**

**ADMISSION TICKET**

Register Number :  
Name of Candidate in Block letters :  
Centre of Examination :  
Date of issue of Admission Ticket :  
Signature of Candidate :

A recent Passport size photo of the candidate to be affixed here
--

**INSTRUCTION TO CANDIDATE**

1. No candidate shall be allowed in the Examination Hall without Admission Ticket.
2. The candidate shall write his/her register number & name of the subject on the front page of his/her answer book before he/she starts answering the question paper.
3. Candidates should scrutinise the entries made in their admission tickets and points out mistakes, if any, then and there and get them rectified.
4. The candidates should reach the examination hall 30 minutes prior to the commencement of the examination. No candidate will be allowed to enter the examination hall 30 minutes after the commencement of the examination.
5. All the seats in the Examination Hall are arranged as per the Register Numbers. Students should take seat as per his / her Register Number only.
6. Candidate is required to bring his/her own pens, pencils and erasers. Candidates should use only blue or black ink while answering his/her paper.
7. Candidates are prohibited from bringing into the examination hall any kind of written or printed matter or books etc., or from noting down the answer of any question on the question papers, hall tickets etc. They should not bring cell phones, pagers, calculators or any other electronic gadgets into the Examination Hall. Even if the students are found possessing any such material in person will also be liable for disciplinary action.
8. Immediately on receipt of the question paper, candidates should write their register number on the top (with signature). Those who leave the examination hall earlier should deposit the question papers with the Assistant superintendent.
9. Any sort of misbehaviour inside the examination room or within the centre premises will be treated as malpractice and strong action will be taken on the basis of report received from chief superintendent.
10. Appropriate strong action will be taken on reports of intimidation assault, use of abusive language, sprinkling of ink or indecent behaviour (inside or outside the centre premises) towards those engaged in examination duty.

## **TIME TABLE**

### **CERTIFICATE COURSE IN LIBRARY AND INFORMATION SCIENCE OCTOBER - 2020**

<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Subject</b>	
Tuesday	13.10.2020	10.30 am-1 pm	Paper I	Library Organisation and Management
Wednesday	14.10.2020	10.30 am-1 pm	Paper II	Library Classification Cataloguing (Theory)
Thursday	15.10.2020	10.30 am-1 pm	Paper III	Library Classification (Practice)
Friday	16.10.2020	10.30 am-1 pm	Paper IV	Library Cataloguing (Practice)
Monday	19.10.2020	10.30 am-1 pm	Paper V	Information Sources and services
Tuesday	20.10.2020	10.30 am-1 pm	Paper VI	Basics of Information Technology (Theory)
Wednesday	21.10.2020	10.30 am-12 pm	Paper VII	Basics of Information Technology (Practice)

The Basics of Information Technology (Practice - Paper VII) exam scheduled on 21.10.2020 will be conducted through online.

District Library Officer  
Kasaragod.

## Appendix - I

### KERALA STATE LIBRARY COUNCIL THIRUVANANTHAPURAM

#### Form of application for admission to the Certificate course in Library and Information Science (CLISc) Examination October - 2020

1. Name of Candidate in Block letters :
2. Sex :
3. Name of the parent or guardian :
4. Full Address of the candidate :
5. Date of birth (Christian Era) :
6. Qualification :
7. Register number and year of the :  
last appearance of the candidate  
in the case of second or subsequent  
appearance
8. Year and Register No. of the :  
Examination if the candidate have  
already passed in any paper
9. Subject/ Subjects for which :  
candidate wishes to appear  
for the examination
10. Amount of fees remitted and the :  
mode of remittance in the case  
of second or subsequent appearance
11. Name of the centre :
12. Email address :

Place :

Date :

Signature of the candidate